

THE CHINQUAPIN SCHOOL

Parent Handbook 2006-2007

The Chinquapin School
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About the School

History and Purpose

Robert and Maxine Moore founded Chinquapin in 1968 with the goal of providing a high quality, college preparatory education to able and deserving youth from low-income families in the Houston area. The school's name comes from the Algonquin Indian word meaning "large", and is the common name for a species of tree found in the East Texas region. The Moores wanted their school to have a large impact on students, their families, and their community. The school was originally to be located on what was the Moore's property near Palestine, Texas, where a branch of the Chinquapin Creek and several Chinquapin trees can be found.

Chinquapin stresses ethical behavior, self-discipline, responsibility for one's actions, and a caring attitude for oneself, others, and the world around us. Through a rigorous academic curriculum and an emphasis on community service and earning what one receives, Chinquapin hopes to produce responsible, well-educated citizens who will become constructive leaders in the community.

Quid Pro Quo

"Something for something" has been Chinquapin's motto since the school's founding, and its simple message pervades almost every aspect of the school. Basically it means that in exchange for receiving a college preparatory education, students are expected to apply themselves fully to all aspects of the school's program. Students must do something for the school and their fellow classmates in return for their education. This means not only preparing for classes and participating in extracurricular activities, but also working at least forty-five minutes per day during the chores period to help maintain the school (see *Chores*).

There is a practical as well as philosophical reason for the work-study program. For Chinquapin to succeed and survive, all students must do their part. The school employs no maids or janitors and only a part-time maintenance man. Students soon learn that when a window is broken, a desk carved, or the grounds littered, it is their responsibility to fix the problem. Before long, most students develop a care and respect for Chinquapin's campus rarely found at other schools.

Also implicit in quid pro quo is the challenge to improve the future. When students receive a gift from society in the form of a scholarship, they are challenged to repay that hope and trust by someday making a positive contribution to the world by developing their talents fully and becoming the best person they can be.

Academics

Academic Expectations

Chinquapin's curriculum is similar to that of schools in the Houston Independent School District, but with smaller classes, individual attention, and a college preparatory focus. Most students take six classes per day from 7th grade to graduation.

Since the Chinquapin curriculum is college preparatory, the standards are high. Students are expected to maintain at least a "C" average (72.5). Failure to meet this standard will result in academic probation and can lead to eventual dismissal. Some exceptional students may be required to maintain a higher grade point average in order to keep their scholarship.

Academic Probation

Students whose GPA falls below 72.5 average are placed on Academic Probation. Once on probation, the student will complete a contract with the Dean of Students. This contract will outline the steps necessary for the student to return to good academic standing. Failure to meet the expectations of the contract may result in dismissal (see *Dismissal*).

Honor Roll & Awards

After each quarter, each student's Grade Point Average (GPA) is computed. Students with the highest GPAs (3.0 and above) are recognized on the Honor Roll.

At the end of each year students may receive recognition for their academic excellence or effort in their classes. These awards are given out at the Graduation & Awards ceremony in May.

Report Cards

Report cards are sent home quarterly, roughly every nine weeks. Additional progress reports may be sent out mid-quarter if a student's performance is deficient or noteworthy.

High School Graduation Requirements

- 4 years of English
- 4 years of Math
- 3 years of Science
- 1 year of Computer Literacy
- 2 years of History
- ½ year of American Government
- ½ year of Economics
- 3 years Foreign Language
- 4 years Physical Education
- 1 Community Service Project per year
- Acceptance into an accredited college or university

Athletics

Chinquapin is a member of the Texas Association of Private and Parochial Schools (TAPPS) and our students compete with similarly sized schools at both the junior high and varsity levels in a variety of sports. Although the focus of Chinquapin is academic, athletics are seen as a valuable part of the school program in which students learn lessons about competition, leadership, teamwork, and self confidence. There is no cost to the students to participate in a sport, and all students are encouraged to try out.

Students who participate in sports should be aware that athletics are an extra responsibility and require a very strong commitment from the student. Often it will be the individual student's responsibility to complete homework on their own time. Students who fail to maintain their grades will not be allowed to play during games (see *Athletic Eligibility*).

Athletic Awards

In both the Fall and Spring semesters students will be recognized for their athletic achievements at an awards ceremony held during the school day.

Athletic Eligibility

Because Chinquapin students' first priority is to their academic classes, student-athletes must maintain their grades in order to play with the team. Students may become ineligible to play if either of the following two conditions occur:

1. The student is failing one or more classes (a grade lower than 60%) OR
2. The student has an *overall* GPA of lower than 72.5

Any student deemed ineligible will not be allowed to compete in athletic events for a period of two weeks, starting on the following week. Although they are not allowed to participate in or travel to official games, the students may still practice during their probationary two weeks. After two weeks students are re-evaluated. Additionally, students who fail a course for the 2nd quarter or 1st semester are ineligible for the first 2 weeks of the 3rd quarter. Students who fail the 3rd quarter are ineligible for the first two weeks of the 4th quarter.

Although no student who is failing a class can compete, the coach and/or teacher(s) may also decide that a particular student is ineligible because of generally poor academic performance.

Finally, in order to participate in a game, a student-athlete must be in regular school attendance during the day on which the game is to be played.

Junior High sports

Junior High boys' (7th and 8th grades) sports include soccer, basketball, and track. Girls' sports include volleyball and track.

Varsity sports

High school boys' sports include soccer, basketball, and track. Girls' sports include volleyball, basketball and track.

General School Policies & Info

Advising

All students are assigned a faculty advisor who will meet with them once a month to discuss academic or other issues. Additionally, in the spring of their junior year students are assigned a faculty college advisor who, together with the college counselor, will help them navigate the often confusing process of applying to college.

Arriving/Leaving Campus

Students who arrive late to school must, together with a parent, sign in at the office before attending class.

Students are not to leave the campus at any time without permission of the director, the dean of students, or the faculty member on duty. If a student needs to leave the campus during the academic day, that student and his/her parent must sign out at the office.

Bicycles and skateboards

Students may not ride or use bicycles, skateboards, rollerblades, roller skates, or scooters on campus.

Attendance

Starting in the 2006-7 school year, in order for a student to earn credit for a course, he or she must be in attendance for at least 90% of the classes for that course. This means that during a semester, a student may not miss more than 9 classes for a course for any reason, whether the absence is excused or unexcused. Additionally, a student may not accumulate more than 4 unexcused absences during a semester. If a student misses more than 9 classes OR has more than 4 unexcused absences, the student will be referred to the Attendance Committee for review, and may not receive credit for the course. Note that this applies to *each* course the student is enrolled in.

In order for an absence to be considered excused, it must meet the following criteria:

- The office (281-426-5551) must be notified as soon as possible.
- The student is responsible for and must complete all missed work as well as work due when the student returns.
- A written note from the parent or guardian must be presented to the office on the day the student returns to class.
- Any student absent 4 or more consecutive days is required to bring a written excuse from a doctor.

Generally speaking, only absences resulting from illness, medical appointments, family emergencies, school-sponsored activities, and extreme weather conditions will be allowed as excused absences.

Extracurricular activities

Students are encouraged to participate in one or more of our extracurricular activities or clubs. These include Art, Debate, Drama, Yearbook, Interact Club, and Men's and Women's Groups. Many activities meet during the activity period, although some may have meetings at lunch or have events after school or on weekends. As with athletics, students who participate in an activity are expected to commit themselves fully.

If two different activities meet regularly at the same time, then obviously students must choose one or the other.

Admission

Beginning in February, Chinquapin advertises its recruiting meetings in local newspapers, on radio and television, and in various churches and community centers. Faculty members also visit 20-30 HISD elementary and intermediate schools in the Houston area.

In March and April, the school holds recruiting meetings at locations in Houston and at the Chinquapin campus. An applicant must attend one of these meetings where the school's curriculum, rules, and requirements for admission are explained. The applicants are then tested in math and reading and interviewed by two faculty members.

In June, qualified students attend a 1-week summer session at no cost. The week is similar to a typical week of school and is intended to allow students an opportunity to see what Chinquapin is like. At the end of the week, the

new students for the following year are selected by the faculty and current students who have acted as counselors during the week. The new students are chosen on the basis of their academic skills, motivation, behavior, and general attitude toward their peers, faculty, and the school campus.

Burr, The

The Burr is both the school mascot and the name of the student newspaper. The name derives from the prickly seed enclosure found on Chinquapin trees.

Captains

Since its founding, Chinquapin has placed a high value on student leadership. Students who display a high level of maturity become “captains.” There are dorm captains, chore captains, and mealtime crew captains. All of these are given significant responsibilities. Effective captains earn the respect of both peers and teachers.

Cell Phones & Pagers

Students do not need cell phones and are discouraged from bringing them to school. If they do, there are rules they must follow. Girls must turn their phones off during the school day and keep them in their lockers. They are not to be used during school hours. Boys must turn the phone in to the director’s house on Monday morning. They can retrieve it after chores on Friday afternoon.

Students who violate this policy will have their cell phones confiscated and held till the end of the week. A second violation will result in confiscation plus a \$25 fine, to be paid before the cell phone is returned. A third violation will result in confiscation until the end of the year.

Pagers are not allowed under any circumstances.

Chores

In accordance with Quid Pro Quo all students help with the upkeep of the campus. Divided into crews headed by captains, they mow, weed, rake leaves, clean classrooms and dormitories, and work in the kitchen.

Community Service

Each year there are several opportunities to participate in various community service projects, generally one project each month. Students are required to participate in at least one such project each year and are encouraged to do more.

Computers

Computer resources, including Internet access, are provided to students free of charge. All students must sign and abide by the Campus Acceptable Use Policy (AUP). Violation of the AUP will result in forfeiture of computer privileges.

Computers for student use are located in the Computer Room, Library, and Upper-School Dormitory (for upper school males only). All other campus computers can be used only under faculty supervision. Food and drink are not permitted in the Computer Room.

Students are permitted to bring laptop or notebook computers to campus for academic use. If a student wishes to bring his or her own laptop computer, a form must be signed by both the student and parent. See the Computer Teacher for details.

Copy Machines

The copy machines may not be used by a student without supervision. Students who wish to copy material for a teacher must have a note from that teacher.

Counseling

Life at Chinquapin can be stressful, especially when combined with family and other pressures. Many students seek the help and advice of trusted faculty members. In addition to this informal assistance, students who need or want more help can see a counselor. The Co-Director can arrange an appointment. (All conversations with a counselor are, of course, confidential.)

Damages

If a student breaks something, he or she must tell the director immediately. The student will be required to help repair the damage and/or pay for the repair or replacement. If no one admits to breaking an item, the members of the room or dorm will be expected to pay for repairs.

Detention

Serious offenses or multiple minor offenses (see *Discipline*) can result in a student being sent to Friday detention. Students and parents are notified of the detention by the Dean of Students. Detention lasts from 1:30 to 4:30 on alternating Friday afternoons. Students need to arrange their own transportation home.

Discipline

Chinquapin is a community where it is safe for students to learn. As such, students are held to high standards of behavior. Students whose actions do not meet these expectations and who disrupt the learning of others or threaten the community will be disciplined. Generally, the disciplinary process goes through the following steps:

1. **Student Warned:** The student is clearly warned that his or her behavior is unacceptable. Because all students are expected to have read the Student Handbook, all students are considered automatically “warned” about the policies herein.
2. **Teacher-Student Conference:** The teacher discusses the nature of the behavioral problem or rule violation with the student. This conversation is documented with the Dean of Students. If the student’s behavior does not change, the following step occurs.
3. **Parent Notification:** The teacher discusses the student’s continued behavioral problem with the parents. This conversation is also documented with the Dean of Students. If contacting the parents has no effect on the student’s behavior, the next step occurs.
4. **Dean-Student Conference/Detention:** Once the Dean of Students is involved, the Dean will talk to the student and assign detention (see *Detention*). Accompanying this will be a letter sent to the parents alerting them to the severity of the issue.
5. **Suspension:** If a student’s poor behavior persists and is again referred to the Dean, the student will be suspended.
6. **Dismissal:** If, after a detention and a suspension the student cannot correct the behavior in question, it becomes clear that Chinquapin is not the place for that student. At this point, they will be dismissed (see *Dismissal*).

Dismissal

When a student is dismissed from Chinquapin, it is usually for one of the following reasons:

1. the student is judged incapable of handling the academic workload,
2. the student’s behavior becomes destructive to the larger school community, or
3. the student’s behavior requires services or assistance not available within the Chinquapin format.

Dismissal comes only after the student’s parents have been notified of the problem(s) and the faculty have worked to improve the deficiency or the destructive behavior (see *Discipline*). We always hope that a student having difficulties can “turn it around” and find success.

There are exceptions, however. Students found with drugs (see *Drugs*) or weapons (see *Weapons*) may be immediately expelled. Students found stealing may also be expelled without warning.

Students who are dismissed for disciplinary or academic reasons are usually given the option of applying for re-admission the following year. Their re-admission to Chinquapin would be based upon improvement in the problem area(s).

Dormitory Life

Maintaining the quality of dorm life at Chinquapin is a responsibility shared by teachers, dorm captains, and dorm residents. A teacher lives just a few feet away from each dorm, and another teacher is on duty each evening. The captains, however (who are always upperclassmen), are mainly responsible for the successful operation of their

dormitory. They make sure that the dorm is cleaned, that students go to bed at night and get up on time; they are responsible for maintaining order and settling minor disputes. When confronted with serious situations they are unprepared to deal with, they go to the resident teacher or the teacher on duty for assistance.

Rules governing life in the dormitories:

- Male students are assigned to a dormitory when they arrive for the first day of school. All 7th and 8th graders room together as classes in the Wahlberg or H.G.A. Dormitories. Upper School students stay in one of nine suite rooms in the Fondren/Jones Dormitory. These students are asked to remain in their dorms for at least the first week of school. If at that time they wish to move and there is extra space or someone is willing to trade, they may change rooms with the permission of the director. After the second week dorm assignments are permanent for the year.
- Once dorm assignments are set, students in the Upper-School Dorm are expected to maintain a list on their door as to who resides in the dorm.
- Dorms should be neat and clean at all times, as they may be shown to visitors or prospective donors.
- Students may not hang offensive or lewd posters or other materials on their walls. If a faculty member deems it inappropriate, it must be removed.
- Students are not to move or dismantle dormitory furniture or arrange it such that it blocks doors or windows.
- Blankets, towels, or other items may not be hung in front of doors or windows or to create a privacy screen in a larger room.
- Students are not to adjust the thermostats in the rooms. If a room is too hot or cold, notify the teacher on duty. Space heaters are not permitted, but a student may bring a fan if he wishes.

Dress Code

Students are expected to use good judgment in what they wear. They must wear shoes or sandals and may not wear sunglasses indoors. Students may wear hats at the teacher's discretion. They should leave T-shirts with vulgar, offensive or suggestive language or pictures at home. If a teacher deems the content of the shirt inappropriate, the student must change it. Students are not allowed to wear pajamas, slippers, blankets, or other bedding to class. (If you're cold, wear a jacket.) These guidelines apply any time a student is at school or representing the school, including special events like graduation, field trips, galas, dinners, etc.

Boys

In addition, boys are asked to wear their pants around their waists, not their thighs, and to forgo dangling earrings and jewelry that celebrates criminality. Boys who are not dressed appropriately will be asked to return to their dorm and change. If they continue to violate the dress code, they will be disciplined.

Girls

Girls' clothes must conform to the following guidelines or they will be given clothes to wear for the rest of the school day.

- **Length:** when the student holds her arm down to the side, shorts and skirts must be no shorter than where her palm hits.
- **Tops:** must not be halter top, or spaghetti straps style tops. Cleavage and bare stomachs should not show. You should not be able to see undergarments through the outer clothes.
- **Dresses:** should not be slit past the knee and should not expose cleavage, the midriff, or the lower back, or other parts of the body which would conservatively be covered.
- **P.E. Clothes:** may be shorter, but must be loose and she should be able to move freely and exercise in them.

Drugs

Possession or use of drugs, including alcohol, tobacco products, inhalants, as well as illegal substances of any sort are not permitted. Use and/or possession are grounds for dismissal (see Dismissal).

Electronic Equipment

Students may not bring televisions, video game consoles, or handheld video games to campus. Students are permitted to have radios or boomboxes in their dorm. They should be played at a reasonable volume and should not be used outside the dorm.

Students may also have personal music players such as Walkmans, Discmans, or MP3 players, but they must be kept in the dorm or in the girls' lounge. Headphones can only be worn in the dorms, in the girls' lounge, or on the buses. Headphones worn outside these places will be confiscated.

As a reward for responsible academic behavior, male students who are assigned to the evening library study hall (see ***Study Hall***) are allowed to bring walkmans and headphones. They must be played at a low volume, so that others cannot hear the music. This privilege is given at the study hall monitor's discretion, and may be revoked. Headphones are not allowed in afternoon study hall.

Faculty

Most of Chinquapin's full time faculty live on campus. They are hired not only on the basis of their expertise in particular academic disciplines, but also because of their interest and willingness to assist and counsel young people. Students may seek help outside of class at the faculty members' residences. Faculty can also be reached by phone (see ***Faculty Phone Numbers***).

Food

Three meals are served at Chinquapin to students free of charge. Students may also buy food from the vending machines. The school attempts to instill healthy eating habits in the students by providing beneficial meals and snacks.

Students may bring food--preferably healthy food--from home for their personal use (not for resale), as long as that food is properly packaged in closed containers so that it does not attract ants, cockroaches, mice, or other pests. There is a microwave in the dining hall which may be used by students during mealtimes only. Please read and follow the instructions posted by the microwave.

Cooking is prohibited in the dorms. Hot plates, coffee pots, cup warmers, microwaves, and refrigerators are not allowed.

Food deliveries (such as pizza) are permitted only by permission of the director or resident teacher. Any food delivered to the campus must arrive no later than 9:30 pm.

Students are expected to clean up after themselves. If trash becomes a problem on campus, the vending machines may be locked up.

Students are not allowed to bring food into any classroom.

Fridays

Students who stay at school beyond 1:30 on Friday afternoon must have permission from the director, unless they are directly involved in a school-sponsored activity. Parents should know that the school is not responsible for supervising their children on Friday afternoons.

Games & Gambling

Students are permitted to play board or card games in their free time. Gambling or betting, however, is not allowed.

Golf Tournament

For the past several years, Chinquapin has supplied 40-50 students each spring to work at the Houston Golf Association's PGA Tour event. In exchange for their work in various capacities, Chinquapin students receive the benefits of some very substantial gifts to the school. The library, computer room, school vans, dining hall, and middle school dorms are all a result of HGA funding.

It is considered an honor to represent the school during this five day tournament, and students are chosen on the basis of their dependability, work habits, and general demeanor.

Gum

Gum is not allowed on the campus at any time.

Honor Code

Chinquapin students maintain a code of integrity, dignity, and pride known as the Honor Code. The Honor Code makes the following stipulations:

- A student's word is expected to be the truth; therefore, lying and forgery are violations of the Honor Code.
- A student's work is expected to be entirely his/her own, unless properly credited; therefore, plagiarism and cheating are violations of the Honor Code.
- The property of others is to be respected; therefore, stealing—no matter how minor—is a violation of the Honor Code.

All students must sign and follow the Honor Code. Violations of the Honor Code are considered major offenses, and can result in a student's dismissal.

Illness & Injury

If a student is too sick to attend class, run laps, perform chores, or participate in P.E., then they are too sick for school. They must call and arrange for immediate transportation home.

In the event of a non-emergent injury or illness, the student is asked to call home to be picked up as soon as possible. If a student requires immediate medical attention while at Chinquapin, the student will be taken to the nearest medical facility. Parents will be contacted and asked to meet their child at the hospital.

Internet

Internet access is provided freely to all students on the school campus. Students who use the Internet must abide by the school's Acceptable Use Policy (see *Computers*).

The school maintains its presence on the World Wide Web at www.chinquapin.org. This website includes information for both parents and students. Many classes at Chinquapin offer an online component accessible from the main Chinquapin website.

Library

The library is open during lunch and afternoon study hall. It is closed after chore time (4:15) and after evening study hall (9:00). Students should not leave any property, including clothes or books, in the library. Any items left in the library will be placed in the Lost & Found (see **Lost & Found**).

Students may check out books by printing their name and grade level on the book's card and depositing the card in the container by the Librarian's Office. Books can be checked out for a period of two weeks, and may be renewed.

Reference books may not be checked out. Taking a book from the library without checking it out is considered theft.

Food and drink are not allowed in the library. Students are asked to clean up after themselves and to treat library resources with care.

Lost & Found

Any personal items left by students will be placed in the Lost & Found, located in the gym. If a student wishes to claim an item, he/she should see a faculty member. Unclaimed items will be given to Goodwill.

Off Campus Opportunities

Through both their academic and extracurricular involvements, Chinquapin students are able to enjoy a variety of off-campus outings, including museum trips, plays, concerts, movies, and athletic events. In most cases these outings are at no cost to the student. At times, however, students will be asked to cover part of the cost.

Students should remember that when they are on an outing, they are representing the school and should behave accordingly.

In addition to day trips, there are occasional weekend outings, such as YMCA canoe trips. Chinquapin students are also eligible for a number of summer programs including Outward Bound, National Outdoor Leadership School (NOLS), Student Conservation Association, and World Learning. For some of these activities, such as Outward Bound and World Learning, a limited number of scholarships are available to Chinquapin students. Information sessions about these opportunities are held at the school in the spring of each year.

During their second semester, seniors spend a week in Washington, D.C. with the Close Up Program, learning about the workings of the U.S. government.

Parent-Teacher Conferences

Parent conferences are held once a year in the evening during fall semester (see *Calendar*). Parents are encouraged to attend the conferences to discuss their children's academic progress and other issues.

Occasionally circumstances may require an additional conference between the faculty and the parents. Such situations are rare, but usually indicate a serious violation of school policies on the student's part.

Personal Effects & Money

Students are responsible for their own personal belongings. Boys are provided with lockable cabinets and girls are provided with lockable lockers. They should use them and keep them locked.

Students should not bring large amounts of cash to school. There is rarely any reason to bring more than \$15.00.

Phone Calls

Students may make necessary phone calls home at lunch and during phone time (9:00 to 9:30) after evening study hall. Emergency phone calls may be made at the home of the teacher on duty. Cell phones may not be used (see *Cell Phones and Pagers*).

Radios

See *Electronic Equipment*

Relationships

Part of what makes Chinquapin special is that its family atmosphere fosters the growth of close friendships. Among those friendships are "romantic" relationships. Students in such relationships are reminded that physical expressions of affection are inappropriate at school. This includes all forms of physical contact, including holding hands. In addition, couples are not to retreat to secluded areas. Students who violate this policy will be disciplined, and their parents will be informed of the problem.

Should a student become pregnant, both parties responsible will be dismissed. Married students are not allowed to attend Chinquapin.

Restricted Areas

Students should not use the library or the office as lounge areas. Additionally, there are a number of restricted areas on and around campus. Students may not enter these areas without faculty permission:

- Boys are not allowed in the girls' lounge at any time.
- Girls are not allowed in or near the boys' dormitories at any time.
- Students may not go to the reservoir or to the nature trail/forest area without faculty supervision. No one is to swim in the reservoir at any time: it is home to several alligators.
- Students are not allowed to enter any locked building or rooms on campus. Doing so constitutes a major offense.

Student Leadership Committee (SLC)

The SLC is a student council composed of students elected from each class—usually two members from each grade except the senior class, which is more heavily represented. In addition to dealing with minor offenses, the SLC also arranges student activities and contests.

Students sent to the SLC have the opportunity to explain their behavior. The SLC then recommends and later oversees a punishment, such as washing pots in the dining hall. The faculty reviews all punishments recommended by the SLC but rarely overrules the committee's judgment.

Student Searches

In the event of a theft, or if the faculty has reason to believe a student is in possession of a prohibited item such as drugs or a weapon, the faculty may conduct a locker search. The school reserves the right to search any and all students, their luggage, their cars, and/or their personal effects if they are suspected of such a violation.

Study Hall

Students must report to their afternoon study halls before going to an activity during activity period. They cannot sign out without a teacher present. Seating charts may be provided for study hall. Group study may be discouraged in the study halls. Students must report back to the teacher in study hall before the end of activity period.

Students should report to both afternoon and evening study halls on time, prepared to do their work. This includes bringing all materials to the study hall at the beginning.

Televisions

See *Electronic Equipment*

Trash

In accordance with *Quid Pro Quo*, all students are expected to help maintain the clean appearance of the campus. Students are expected to clean up after themselves, and if they see trash on the ground or in classrooms, they should pick it up and deposit in the nearest garbage can.

Tuition & Book Charges

All Chinquapin students are on scholarship. It costs Chinquapin over \$11,000 a year to teach, feed, house, coach, and bus each of its 152 students. The tuition that families pay covers only a small portion of this cost.

A student's fee for tuition, room, and board is calculated on a sliding scale based upon a confidential income statement. The amount ranges from \$30 to \$160+ per month. Even for those families paying at the highest level, Chinquapin costs far less than comparable private schools in Houston.

Tuition can be paid at the beginning of each month or in a lump sum at the beginning of each semester. If their families are unable to pay, students may make arrangements with the director to work extra hours on campus to meet this obligation.

There are no charges for regular textbooks but some classes use paperbacks and workbooks which cannot be re-used, and students will be billed for such books.

Video Games

See *Electronic Equipment*

Visitors

All visitors to the campus during the academic day should check in at the office. Student visitors (siblings, friends, or relatives) are welcome with the Director's PRIOR approval, and are expected to abide by the rules of Chinquapin while they are here. If a visitor does not receive approval from the director, he or she may be asked to leave.

Parents are welcome to visit the students during students' free time. However, ALL visitors must leave the campus by 10:00pm.

Weapons

No knives, guns (including B.B.), slingshots, or other weapons are allowed on campus.

Faculty Phone Numbers

Carl Abramowitz	713-857-7967
Cathy Adams	281-424-8336
Cory Anglin.....	281-543-2456
Dave Bartholome.....	281-426-6282
Chris Bielecki.....	281-426-1386
Susan Davis	713-864-5652
Craig Duncan.....	281-426-6097
Alissa Faingold.....	281-426-6222
David Graf.....	281-426-4759
Bill Heinzerling	281-426-6625
David Heinzerling	281-755-2525
Kathy Heinzerling	281-426-3334
Jarrett Kupcinski.....	832-725-7239
Brian Lamore.....	281-426-6613
Pat Lohan.....	281-426-3783
Meg Scuderi	281-426-3019
David Tell.....	281-426-9301
Office.....	281-426-5551
School Fax.....	281-426-5553
Development Office	281-426-5467