

Computer resources (including internet access) are provided to students to use responsibly at Chinquapin. All students must understand and follow the following rules regarding the computers.

- Students may use the computers only after receiving appropriate instruction.
- Academic purposes always take priority over personal activities.
- Students may not use the computers for commercial purposes.
- Students may not send mass e-mails to the student body without approval from the Director.
- A teacher or designated student monitor must be present for a student to use any non-dormitory computer resources.
- Students must follow the student monitor’s instructions.
- Computers may be used only during authorized times or with teacher permission.
- Students may only use the computers for academic work during Study Hall periods.
- Modification, abuse, and vandalism of hardware are not permitted.
- Students may not delete or copy software on the computers.
- Students may not install software or applications on the computers. This includes software that can be downloaded from the Internet.
- Students may not hack, attempt to gain access to, or modify computer system resources or files which are not their own.
- Students may not use the computers to create, download, store, or distribute software and/or other media that is obscene or pornographic.
- Students may not use the computers to create, download, store, or distribute software and/or other media that is discriminatory, disrespectful, offensive, hateful, intended to bully or harass others, or that suggests violence towards any person, sex, ethnic or religious group, or race.
- Students may not reveal addresses, phone numbers, or other personal information about any student.
- Students may not login to any computer using a username different from their assigned username.
- Students may use personally owned computers only after completing the *Personal Computer Policy* form and receiving approval from the IT Director. This form can be found on the student portal of chinquapin.org
- Students may only browse authorized websites during authorized times.
- The IT Director and Administrative Staff have the right to change the terms of this policy at their discretion.
- Report any problems immediately to a student monitor or teacher.

Use of computers is a *privilege*, not a *right*. Failure to follow these guidelines will result in loss of privileges and possible disciplinary measures.

Student Name

Date

I certify that I have read the above information and agree to the terms of the Chinquapin Acceptable Use Policy.

Student Signature

Parent or Guardian Signature

Signature implies understanding and acceptance of the policy outlined above.